



**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, March 9, 2022  
 5:30 PM – 6:00 PM  
 Board Room

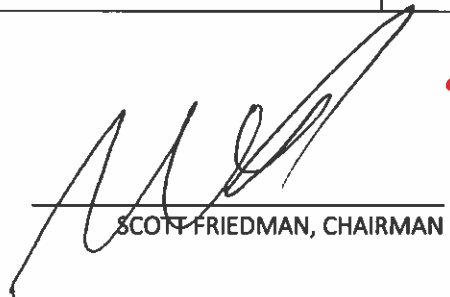
<b>1</b>	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Adam Lalonde          Secretary, Jason Starkey          Director, William "Bill" Donahue          Director, Dave Boughter</p> <p style="text-align: center;">          arrived at 5:38 PM          Virtual Meeting with ZOOM (only for the Public Comments)</p> <p><b><u>ADMINISTRATIVE STAFF:</u></b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Director of Finance, Eduardo Salazar          Purchasing Agent, Enrique Samaniego          Information Tech Specialist, Orlando Huerta          Attorney, Brian Hansen</p>	
<b>2</b>	<p><b><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></b></p> <p>The meeting began with the Pledge of Allegiance, and C. Ortiz said the Opening Prayer</p>	
<b>3</b>	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• D. Boughter mentioned the water outage at the Island from March 1st water leak. Encouraging Staff and Board to make sure the priority is to get the second leg connected and delaying (outside contractors) any other projects, ensuring that there's water going to the Island. Second, to have an emergency contact list for after-hour emergencies for parts</li> <li>• S. Friedman noted and complimented how the District is getting more proactive in being responsive with situations to everyone when there's an emergency</li> <li>• J. Starkey added encouraged communication and how it helps, seeing as how it was unknown that the Island had only one leg working instead of two</li> </ul>	<b>PUBLIC COMMENTS</b>
<b>4</b>	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE MINUTES FOR THE REGULAR MEETING FROM FEBRUARY 23, 2022. (C. GALVAN) 💧</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board approved the Minutes as presented</li> </ul> <p>Moved by W. DONAHUE, seconded by D. BOUGHTER.</p> <p><b>Motion: Move to approve.</b></p>	<b>MOTION CARRIED</b>

5	<p><b><u>GENERAL MANAGER'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>UPDATE ON WATER LEAK FROM MARCH 1, 2022-</u></b> C. Galvan updated on the water leak incident caused by a contractor breaking the District's main water line. C. Galvan noted the leak under the causeway got repaired, and it ruptured a second time, causing a significant leak unable to reach it without a snoop truck that goes 60 feet. The snoop truck availability is as early as next week; waiting on a quote. Discussion ensued</li> <li>• C. Galvan noted the importance and how the District plans to emphasize the process of calling in before digging on the District's website and social media</li> </ul>	GENERAL MANAGER'S REPORT
6	<p><b><u>DIRECTOR OF OPERATION'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>MONTHLY REPORT</u></b> - R. Gomez reported on the Service Orders/Callouts from February 2021 compared to 2022; overall, the comparison showed more in 2021.</li> </ul>	DIRECTOR OF OPERATION'S REPORT
7	<p><b><u>DISTRICT ENGINEER'S REPORT</u></b> 💧</p> <ul style="list-style-type: none"> <li>• <b><u>LIFT STATION 37, ON OCELOT TRAIL RD. ELECTRICAL SERVICES UPDATE</u></b> – C. Ortiz reported the electrical services for Lift Station 37 – the meter installation got put on hold because AEP updated their standards. Printed copies of the quote for the structure got handed out during the meeting and attached to minutes. C. Ortiz noted that the total scope of work is \$51,325 and for proposal at the next Regular Meeting for consideration and approval.</li> </ul>	DISTRICT ENGINEER'S REPORT
8	<p><b><u>DIRECTOR OF FINANCE REPORT</u></b> 💧</p> <ul style="list-style-type: none"> <li>• <b><u>INVESTMENTS</u></b> – E. Salazar noted the District had one certificate of deposit (CD) mature in February, valued at \$405,000 plus interest with Texas Regional Bank. The expiring CD had interest rates at 0.30% and a term of 1 year. The solicitation went on to 22 banks, amongst three offers were returned with an outstanding offer for one year at 1.05% interest. The CD was placed with East West Bank</li> </ul>	DIRECTOR OF FINANCE REPORT
9	<p><b><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR DECEMBER 2021.</u></b> (E. SALAZAR) 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• The Board approved Financials for December 2021</li> </ul> <p>Moved by D. BOUGHTER, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><b><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR JANUARY 2022.</u></b> (E. SALAZAR) 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• The Board approved Financials for January 2022</li> </ul> <p>Moved by A. LALONDE, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
14	<p><b><u>CONSIDER AND REVIEW EXPENDITURES FROM FEBRUARY 16, 2022, TO FEBRUARY 28, 2022.</u></b> (C. GALVAN) 💧</p>	ACKNOWLEDGMENT

	<p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>The Board accepted the expenditures as presented</li> </ul> <p>Expenditures were acknowledged unanimously by A. LALONDE, W. DONAHUE, D. BOUGHTER, and S. FRIEDMAN.</p>	OF EXPENDITURES
20	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 6:00 PM.</p>	<p>MEETING ADJOURNED @ 6:00 PM</p>



JASON STARKEY, SECRETARY



SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 23<sup>RD</sup> DAY OF MARCH 2022.