

MINUTES
Regular Meeting
Laguna Madre Water District
Board of Directors
Wednesday, March 12, 2025
5:30 PM – 6:01 PM
Board Room
105 Port Rd. Port Isabel, TX 78578

1. **The Chairman calls the meeting to order, determines the presence of a quorum, and notices that the meeting has been duly posted as required by law.**

Chairman S. Friedman initiated the meeting by confirming the presence of a quorum. With four members in attendance, the official status of the meeting was established.

PRESENT

Scott Friedman, Chairman
Adam Lalonde, Vice-Chairman – arrived at 5:32 PM
William “Bill” Donahue, Director
Dave Boughter, Director

ABSENT

Jason Starkey, Secretary

LMWD STAFF

Carlos J. Galvan, Jr., General Manager
Andres Quintanilla, Human Resources Clerk
Robert Gomez, Director of Operations
Charles Ortiz, District Engineer
Eduardo Salazar, Director of Finance
Enrique Samaniego, Purchasing Agent
Jared Cespedes, Information Tech Specialist
Noe Cantu, Superintendent of Water
Santiago Ochoa, IV, Superintendent of Wastewater
Mary Gamboa, Human Resources
Brian Hansen, Attorney



2. **Pledge of Allegiance and Invocation**

The meeting commenced with the Pledge of Allegiance. General Manager C. Galvan led the invocation.

3. **Invitation to the Audience for Public Comments**

Wastewater Superintendent Santiago Ochoa announced that Frank Silva, an employee in the Wastewater Department, has earned his B License in Wastewater.

4. **Consider and discuss for possible approval the Minutes from the Regular Meeting on February 12, 2025.**

(C. Galvan) ♦

The minutes were submitted to the Board for review.

The Board formally approved the minutes as presented.

Moved By D. Boughter, Seconded By W. Donahue.

Motion: Move to Approve.

THE MOTION PASSED UNANIMOUSLY

5. Presentation by Adrian Webb, CPA, on the Financial Audit for Laguna Madre Water District's Financial Statements for the fiscal year ending September 30, 2024. (E Salazar)

Mr. Adrian Webb presented on the audit and noted that the District's financial statements for the fiscal year ending September 30, 2024, fairly represent the financial position in accordance with generally accepted accounting principles. The audit followed the generally accepted auditing standards of the United States and the Government Auditing Standards.

6. Consider and discuss the possible approval of the Financial Audit for Laguna Madre Water District's Financial Statement for the fiscal year ending September 30, 2024. (E. Salazar) 📌

The Board unanimously agreed to approve the Financial Audit Report.

Moved By A. Lalonde, Seconded By D. Boughter.

Motion: Move to Approve.

THE MOTION PASSED UNANIMOUSLY

7. General Manager's Report

- Reservoir Levels
 - The Amistad and Falcon Lake's combined storage levels are 21 %.

8. Director of Operation's Report 📌

- Monthly Report – The report was presented by Mr. Gomez.
 - The comparison spans for the month of February compared to January.
 - The Distribution Department reported a decrease in February, with a total of 256 compared to 324 in January.
 - The Collection Department dropped in February, recording 51 compared to 81 in December.
 - The Pre-Treatment and Lift Stations experienced a decrease in February, showing 41 compared to January's 45
 - A detailed analysis of each department was given.

9. District Engineer's Report 📌

- Construction Contract Status – C. Ortiz provided details on:
 - Lift Station Rehabilitation TWDB Project
 - Water Plant 1 System Improvements (Unlimited Tax Bonds, Series 2022)
 - Elevated Storage Tank No. 6 TWDB Project
 - WP2/Reservoir No. 3 Raw Water Transfer Pump Station TWDB Project
 - WP1 Emergency Standby Generator TWDB Project
 - WP2 High Service Pump Station TWDB Project
 - Long Island Village Water and Sewer Improvements
- Seawater Reverse Osmosis Facility Pilot Study TWDB Project #51089 –

- The Pilot Plant Study that was submitted in August was revised in December and received approval in February to proceed with the Pilot Study. The Pilot Study is expected to begin in April and take from 6 months to a year to complete.

▪ **Seawater Desalination Plant PIF No. 16540 for State Water Implementation Fund for Texas (SWIFT) abridged application**

- The Texas Water Development Board is currently performing a technical review of our request for construction funding for the SWIFT SFY 2025, and we should hear back in May if approved.

10. Consider and discuss for possible approval the Financial Reports for December 2024. (E. Salazar) 💧

E. Salazar, the Director of Finance, noted that water and sewer services consumption was significantly lower in October and November. However, in December, revenue returned to average levels, expenditures remained consistent as expected and were on track.

The Board approved December's Financials.

Moved By A. Lalonde, Seconded By D. Boughter

Motion: Move to Approve.

THE MOTION PASSED UNANIMOUSLY

11. Consider and review Expenditures from February 1, 2025, to February 28, 2025. (C. Galvan) 💧

The Board received the submitted Expenditures for review and approved them.

Moved By A. Lalonde, Seconded By D. Boughter

Motion: Move to Approve.

THE MOTION PASSED UNANIMOUSLY

12. Adjournment

No additional business remained; the meeting was adjourned at 6:01 PM.



JASON STARKEY, SECRETARY



ADAM LALONDE, VICE-CHAIRMAN

MINUTES APPROVED THIS 27TH DAY OF MARCH 2025.