








**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, January 26, 2022  
 5:30 PM – 7:26 PM  
 Board Room

|   |  |                                   |
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| 1 | <p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b><br/>         Chairman, Scott Friedman<br/>         Vice-Chairman, Adam Lalonde<br/>         Secretary, Jason Starkey arrived at 5:35 PM<br/>         Director, William "Bill" Donahue<br/>         Director, Dave Boughter arrived at 5:36 PM</p>  <p><b><u>ADMINISTRATIVE STAFF:</u></b><br/>         General Manager, Carlos J. Galvan, Jr.<br/>         Director of Operations, Robert Gomez<br/>         District Engineer, Charles Ortiz<br/>         Director of Finance, Eduardo Salazar<br/>         Purchasing Agent, Enrique Samaniego<br/>         Attorney, Brian Hansen</p> <p><b>ABSENT:</b><br/>         Information Tech Specialist, Orlando Huerta</p>                              |                                   |
| 2 | <p><b><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></b></p> <p>The meeting began with the Pledge of Allegiance, and C. Galvan said the Opening Prayer</p>   |                                   |
| 3 | <p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• C. Galvan touched on:             <ul style="list-style-type: none"> <li>○ The reservoir and lake flows have remained the same for the past three months at 36.66%.</li> <li>○ Congratulations to District Employee with the Lift Station Pretreatment Department Kenneth Herrera passed his "D" License</li> <li>○ The following Employees were recognized for completing a new Climbers Training Course: Derrick Sanchez, Federico Cantu, Raul Troncoso, and Arnold Lopez.</li> <li>○ The following Employees got recognized for retesting for renewal and completing the Climbers Training Course: Pedro Gonzalez, Arnold Martinez, Juan Mayorga, and Daniel Gonzalez</li> </ul> </li> </ul> | <p><b>PUBLIC<br/>COMMENTS</b></p> |
| 4 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING FROM DECEMBER 8, 2022. (C. GALVAN)</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board approved the Minutes as presented</li> </ul>  | <p><b>MOTION<br/>CARRIED</b></p>  |

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|   | <p>Moved by W. DONAHUE, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>   |  |
| 5 | <p><b><u>DIRECTOR OF OPERATION'S REPORT</u></b> </p> <ul style="list-style-type: none"> <li>• <b><u>MONTHLY REPORT</u></b></li> <li>• <b><u>DEPARTMENT PRESENTATIONS OF A YEAR IN REVIEW - 2021:</u></b></li> </ul> <p>REPORT:</p> <p><b><u>MONTHLY REPORT</u></b> – R. Gomez reported on the Service Orders/Callouts, December 2021 compared to December 2020; overall, the Distribution Department comparison showed pretty much the same, no significant difference. The Collection Department, the comparison mostly showed an overall increase. The Pre-Treatment and Lift Station Department also mostly showed a slight rise in events than the previous year.</p> <p><b><u>DEPARTMENT PRESENTATIONS OF A YEAR IN REVIEW - 2021:</u></b></p> <ul style="list-style-type: none"> <li>○ <b><u>NOE CANTU, WATER PLANT MANAGER</u></b></li> <li>○ <b><u>JOEL LOPEZ, DISTRIBUTION MANAGER</u></b></li> <li>○ <b><u>SANTIAGO OCHOA, CONSTRUCTION / MAINTENANCE MANAGER</u></b></li> <li>○ <b><u>FRANKIE GUZMAN, PRE- TREATMENT / LIFT STATIONS MANAGER</u></b></li> <li>○ <b><u>JOE SALINAS, COLLECTION DEPARTMENT MANAGER</u></b></li> </ul> <p>R. Gomez noted that 2021 was a year with many challenges and asked the Managers to present their most significant challenges in their departments. However, 2021 also provided opportunities in the departments, which offered other departments opportunities to assist with the events when they occurred, which created teamwork. Discussion with questions and answers followed. R. Gomez noted this year's continuing challenges are getting the needed supplies and funding.</p> | <p><b>DIRECTOR OF OPERATION'S REPORT</b></p> |
| 6 | <p><b><u>DISTRICT ENGINEER'S REPORT</u></b> </p> <ul style="list-style-type: none"> <li>• <b><u>DRAFT TCEQ ORDER APPROVING AN ENGINEERING PROJECT AND THE ISSUANCE OF \$27,620,000 IN UNLIMITED TAX BONDS</u></b></li> <li>• <b><u>STATUS OF TCEQ PLAN REVIEW FOR TAX BOND PROJECTS</u></b></li> <li>• <b><u>LIFT STATION REHABILITATION CONSTRUCTION PROGRESS</u></b></li> </ul> <p>REPORT:</p> <p><b><u>DRAFT TCEQ ORDER APPROVING AN ENGINEERING PROJECT AND THE ISSUANCE OF \$27,620,000 IN UNLIMITED TAX BONDS</u></b> –</p> <p>Texas Commission on Environmental Quality (TCEQ) approved the District's Project and the Issuance of the Bonds for \$27,620,000 at a maximum net effective interest rate of 3.77% to finance the district's project. C. Ortiz noted next stop is the closing of the bonds</p> <p><b><u>STATUS OF TCEQ PLAN REVIEW FOR TAX BOND PROJECTS</u></b> - TCEQ received planning material for the proposed Water Treatment Plant 1 rehabilitation. The project meets the minimum requirements of the Title 30 Texas Administrative Code (TAC) Chapter 290 Rules and Regulations for Public Water Systems and got approved for construction</p> <p><b><u>LIFT STATION REHABILITATION CONSTRUCTION PROGRESS</u></b> –</p> <p>Lift Station 1 and Lift Station 37 are nearly complete. New electrical services needed to finalize construction</p>  | <p><b>DISTRICT ENGINEER'S REPORT</b></p>     |

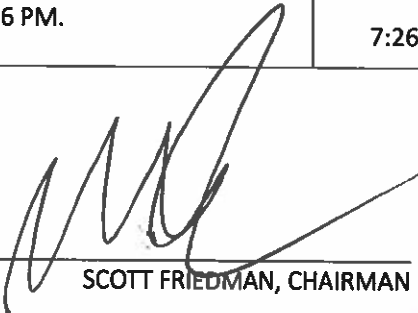
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| 7  | <p><b><u>DIRECTOR OF FINANCE REPORT</u></b> 💧</p> <ul style="list-style-type: none"> <li>• <b><u>UPDATE ON INTERNET SERVICES</u></b></li> <li>• <b><u>GFOA CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING</u></b></li> </ul> <p>REPORT:</p> <p><b><u>UPDATE ON INTERNET SERVICES</u></b> – E. Salazar reported the Internet Services upgrade is complete. The District’s internet is fiberoptic internet for administration and cable flexural at all the facilities. It’s a much more reliable system, and it eliminated the need to have to climb towers to replace equipment often affected by weather events</p> <p><b><u>GFOA CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING</u></b> – This certificate of achievement is the highest form of recognition in the area of government by a government and its management. E. Salazar noted that it gives greater transparency to the community that helps tell the District’s story.</p> | DIRECTOR OF FINANCE REPORT |
| 8  | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR SEPTEMBER 2021. (E. SALAZAR)</u></b> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Salazar reported everything fell pretty close as planned to the budget</li> <li>• The Board approved the Financial Reports and acknowledged them as presented</li> </ul> <p>Moved by A. LALONDE, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve</p>   | MOTION CARRIED             |
| 9  | <p><b><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL TO PURCHASE LIFT STATION 21, 6” SUBMERSIBLE PUMP FOR LIFT STATION DEPARTMENT. (E. SAMANIEGO)</u></b> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Samaniego reported Lift Station 21 currently has two pumps, and it pumps directly to Andie Bowie Wastewater Treatment Facility.</li> <li>• TCEQ requires a minimum of three pumps</li> <li>• The pump is a budgeted item</li> <li>• The Board approved and awarded the contract to Xylem for a 20HP submersible pump at \$12,632.24</li> </ul> <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to approve</p>   | MOTION CARRIED             |
| 10 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL PURCHASE OF THREE FULL-SIZE PORTABLE SAMPLERS FOR WASTEWATER PLANTS. (E. SAMANIEGO)</u></b> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Samaniego noted the current Samplers are about 15 years old needing to get replaced</li> <li>• Board-approved and awarded to contract to Teledyne Isco for three auto samples for \$15,454.00</li> </ul> <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p>  | MOTION CARRIED             |

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|    | Motion: Move to approve.   |                   |
| 11 | <p><b><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL TO DISPOSE OF SURPLUS EQUIPMENT.</u></b><br/> <b>(E. SAMANIEGO) </b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• Board approved disposal of the surplus equipment</li> </ul> <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>   | MOTION<br>CARRIED |
| 12 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF INSTRUMENTATION MAINTENANCE SERVICE CONTRACT FOR THE WATER PLANT AND WASTEWATER PLANT.</u></b><br/> <b>(E. SAMANIEGO) </b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• E. Samaniego noted the maintenance services need to get done quarterly consistently</li> <li>• Board approved to award the contract to One Team Solution for the three-year contract of instrumentation maintenance service for \$13,400.00 yearly</li> </ul> <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>                              | MOTION<br>CARRIED |
| 13 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF SLUDGE MANAGEMENT SERVICE CONTRACT FOR WASTEWATER PLANT AND COLLECTIONS.</u></b><br/> <b>(E. SAMANIEGO) </b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• E. Samaniego noted TCEQ requires sludge from the wastewater treatment plants must get removed and disposed of according to rules and regulations</li> <li>• Board approved awarding the contract to Denali Water Solutions; the three-year contract price is 10% more than the last contract</li> </ul> <p>Moved by W. DONAHUE, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p> | MOTION<br>CARRIED |
| 14 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF MATERIAL FOR FENCE REPAIR FOR WATER PLANT.</u></b><br/> <b>(E. SAMANIEGO) </b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• E. Samaniego reported the purchase is only for the material. The installation will be done inhouse</li> <li>• Board approved awarding Hurricane Fence for material \$46,058.94</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>  | MOTION<br>CARRIED |

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| 15 | <p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ANDY BOWIE ELEVATED STORAGE TANK REHABILITATION. (E. SAMANIEGO) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>E. Samaniego reported the bid opening was on January 19, 2022. The lowest bidder, O and J Coatings, Inc., is recommended award a contract price of \$480,000.</li> <li>Board approved</li> </ul> <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>   | MOTION<br>CARRIED   |
| 16 | <p><b><u>CONSIDER AND REVIEW EXPENDITURES FROM DECEMBER 1, 2021, TO DECEMBER 31, 2021. (C. GALVAN) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>The Board accepted the expenditures as presented</li> </ul> <p>Expenditures acknowledged unanimously by all - D. BOUGHTER, A. LALONDE, S. FRIEDMAN, J. STARKEY, and W. DONAHUE</p>   | ACKNOWLEDGMENT<br>OF EXPENDITURES   |
| 17 | <p><b><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING EXECUTIVE SESSION ITEM TABLED AT THE REGULAR MEETING ON DECEMBER 8, 2021:</u></b></p> <p><b><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>The Board removed the item from the table for discussion</li> </ul> <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to remove.</p>  | MOTION<br>CARRIED   |
| 18 | <p><b><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; UNDER SECTION 551.072, DELIBERATIONS ABOUT REAL PROPERTY; UNDER SECTION 551.074, PERSONNEL MATTERS; UNDER SECTION 551.087, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: 💧</u></b></p> <p>A. <b><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></b></p> <p>B. <b><u>DISCUSSION AND DELIBERATION REGARDING FINANCING INFORMATION PROVIDED BY LONG ISLAND VILLAGE FOR THE NECESSARY CONSTRUCTION AND EXPANSION OF ITS WATER AND SEWER INFRASTRUCTURE AND CREATION OF A DEFINED SERVICE AREA. 💧</u></b></p> <p>J. STARKEY made a motion for the BOARD to go into the executive session at 6:36 PM, seconded by A. LALONDE.</p> | MOTION<br>CARRIED<br>IN SESSION<br>@ 6:36 PM<br><br>MOTION<br>CARRIED<br>OUT OF<br>SESSION<br>@ 7:24 PM |

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|    | A. LALONDE made a motion for the BOARD to get out of the executive session at 7:24 PM, seconded by D. BOUGHTER.   |  |
| 19 | <p><b><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u></b></p> <p>A. <b><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></b></p> <p>Moved by W. DONAHUE, seconded by A. LALONDE.<br/> Motion: Move to accept the evaluation as proceeded.</p> <p>B. <b><u>DISCUSSION AND DELIBERATION REGARDING FINANCING INFORMATION PROVIDED BY LONG ISLAND VILLAGE FOR THE NECESSARY CONSTRUCTION AND EXPANSION OF ITS WATER AND SEWER INFRASTRUCTURE AND CREATION OF A DEFINED SERVICE AREA.</u></b> 💧</p> <p>Moved by A. LALONDE, seconded by J. STARKEY.<br/> Motion: Move to proceed as directed by Legal Counsel.</p> | <p>EXECUTIVE SESSION</p> <p>A.<br/>MOTION CARRIED</p> <p>B.<br/>MOTION CARRIED</p> |
| 20 | <p><b><u>ADJOURNMENT</u></b></p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 7:26 PM.</p>   | <p>MEETING ADJOURNED @ 7:26 PM</p>   |

  
JASON STARKEY, SECRETARY

  
SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 9<sup>TH</sup> DAY OF FEBRUARY 2022.