

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **27th day of August 2014** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1**            **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Scott Friedman – Chairman  
Whitey William J. Thomas – Vice Chairman  
Robert Vela – Secretary  
Jeff Keplinger – Director  
Rudy H. Garcia – Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr. – General Manager  
Charles Ortiz – District Engineer  
Victor Valdez – Director of Operations  
Robert Gomez – Director of Finance  
Juan Magallanes - Attorney

LMWD: Joel Lopez, Distribution Manager; Minnie Mata, Customer Service Manager; Tavo Ochoa, Wastewater Plant Manager; Luis Nava, Distribution Technician; Lynn Saldivar, Lab Technician; Jarrod Martinez, Lab Manager; David Rivera, Lift Station Technician; Sergio Cisneros, Lab Technician

**ITEM #2**            **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** asked everyone in the audience to recite the Pledge of Allegiance.

**ITEM #3**            **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. **MR. GALVAN** reported that on Saturday, September 6<sup>th</sup>, the Laguna Vista Wastewater Plant lost power caused by theft there was \$6,000.00 worth of wire stolen. Board of Directors November 2014 Elections.

**ITEM #4**            **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF JULY 30, 2014 AND WORKSHOP MEETING OF JULY 19, 2014.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting July 30, 2014 as submitted, seconded by **MR. GARCIA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #5**            **CONSIDER AND APPROVE ABANDONMENT OF EASEMENT AND REPLAT FOR LOTS 5-11 BLOCK 187, FIESTA ISLES SUBDIVISION**

A motion was made by **MR. THOMAS** to approve Abandonment of Easement and Replat for Lots 5-11 Block 187, Fiesta Isles Subdivision, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

**MOTION FAILED.**

**ITEM #6            CONSIDER AND APPROVE BID #W-14-07-30 FOR CONCRETE STORAGE TANK REHABILITATION**

A motion was made by **MR. GARCIA** to approve bid award to Southern Trenchless in the amount \$39,000.00 for Concrete Storage Tank Rehabilitation, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #7            CONSIDER AND APPROVE BID #CM-14-07-30 FOR COLLECTION MANHOLE REHABILITATION**

A motion was made by **MR. KEPLINGER** to approve bid award to Southern Trenchless in the amount of \$25,840.00 for Collection Manhole Rehabilitation, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #8            CONSIDER AND APPROVE CHANGE ORDER NO. 2 FOR LIFT STATION NO. 19 REHABILITATION PROJECT**

A motion was made by **MR. GARCIA** to approve Change Order No. 2 in the amount of \$3,555.24 for Lift Station No. 19 Rehabilitation Project, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #9            CONSIDER AND APPROVE CHANGE ORDER NO. 2 (FINAL) FOR CUATES PIPELINE REHABILITATION PROJECT**

A motion was made by **MR. KEPLINGER** to approve Change Order No. 2 (Final) in the amount of \$11,306.72 for Cuates Pipeline Rehabilitation Project, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #10          CONSIDER AND APPROVE TRANSFER OF \$4,336.19 FROM GENERAL FUND TO CAPITAL FUND**

A motion was made by **MR. GARCIA** to approve Transfer of \$4,336.19 from General Fund to Capital Fund, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #11          CONSIDER AND APPROVE INSURANCE BID ON HEALTH, DENTAL, LIFE, AND LIABILITY INSURANCE**

A motion was made by **MR. GARCIA** to approve United Helath Care Plan #1 on Health, Dental, Life, and Liability Insurance, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #12          CONSIDER AND APPROVE FINANCIAL REPORT AS OF JULY 30, 2014**

A motion was made by **MR. KEPLINGER** to approve Financial Report as of July 30, 2014, seconded by **MR. GARCIA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM # 13          CONSIDER AND APPROVE RESOLUTION NO. 105-08-14 LEVYING AD VALOREM TAX RATE FOR THE YEAR 2014**

**MR. GOMEZ** stated this Resolution is to leave the same Tax Rate of \$0.080820 per \$100 assessed valuation of taxable property for the year 2014.

A motion was made by **MR. THOMAS** to **TABLE** Item #13 and for Resolution No. 105-08-14 to be amended, seconded by **MR. GARCIA**. **MOTION CARRIED.**

**ITEM #14      CONSIDER AND APPROVE RESOLUTION NO. 106-08-14 CONTRACT WITH CAMERON COUNTY ELECTIONS DEPARTMENT TO CONDUCT BOARD OF DIRECTORS ELECTIONS**

A motion was made by **MR. THOMAS** to approve Resolution No. 106-08-14 Contract with Cameron County Elections Department to Conduct Board of Directors Elections for November 4, 2014, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #15      CONSIDER AND APPROVE RESOLUTION NO. 107-08-14 REGION VIII INTERLOCAL AGREEMENT FOR THE PURPOSE OF JOINING A COOPERATIVE PURCHASING CONTRACT**

A motion was made by **MR. GARCIA** to approve Resolution No. 107-08-14 Region VIII Interlocal Agreement for the purpose of joining a Cooperative Purchasing Contract, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #16      CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. THOMAS** to approve Disbursements as submitted, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #17      GENERAL MANAGER'S REPORT**

- **BUDGET**
- **LAGUNA VISTA POINT REPAIR**
- **WASTEWATER PLANT BLOWERS**
- **WORKSHOP**

**MR. GALVAN** requested a Budget Committee Meeting for Thursday or Friday to discuss 2014-2015 Budget; Laguna Vista Point Repair – Repairs will start sometime in September; Wastewater Plant Blowers- will begin Bid process; and a Workshop has been scheduled for Saturday, September 20, 2014 @ 9 a.m. to review: 2014-2015 Budget; Personnel Policy and Service Policy.

**ITEM #18      DISTRICT ENGINEER'S REPORT**

- **SERIES 2007 AND SERIES 2012 BONDS PROJECT BALANCE UPDATE**

**MR. ORTIZ** gave a brief update on the Series 2007 and Series 2012 Bonds Project Balance Update.

**ITEM #19      EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.071 (1) (A), CONSULTATION WITH ATTORNEY; SECTION 551.074 PERSONNEL MATTERS**

**TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A DISTRICT EMPLOYEE TO WIT:**

1. **DIRECTOR OF FINANCE**
2. **GENERAL MANAGER**

A motion was made by **MR. KEPLINGER** for the **BOARD** to go into executive session at 6:57 pm, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. GARCIA** for the **BOARD** to come out of executive session at 7:50 pm, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM # 20      CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY**

The **GENERAL MANAGER** stated his recommendation - due to failure, errors and omissions in the Election Procedures that **MR. GOMEZ** be terminated. A motion was made by **MR. KEPLINGER** to approve termination of the **FINANCE DIRECTOR**, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM # 21      ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **7:52 p.m.**

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**WHITEY THOMAS, VICE CHAIRMAN**

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**ROBERT VELA, SECRETARY**

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2014.