

MINUTES
REGULAR MEETING – MARCH 22, 2017
LAGUNA MADRE WATER DISTRICT
BOARD OF DIRECTORS

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **22nd day of MARCH, 2017** at the hour of **5:30 P.M.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott D. Friedman - Chairman
William Thomas – Vice Chairman **ABSENT**
Doyle Wells – Secretary
Jeff Keplinger – Director
Rick Wells – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez - Director of Operations
Sanjuana Garcia – Director of Finance
Gustavo Ruiz – Attorney

ITEM #2 **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the Invocation and Pledge of Allegiance.

ITEM #3 INVITATION TO AUDIENCE FOR DISCUSSION

Public comments and announcements are given at this time.

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**.

Mr. Galvan reported receiving an email from Verizon Wireless regarding the agreement for the antenna on the South Padre Island Water Tower at Andy Bowie Tank. It was noted, copies will be given to the Board to review and discuss at the next Regular Meeting.

ITEM #4 CONSIDER AND APPROVE MINUTES OF REGULAR MEETING ON MARCH 8, 2017.
(C. GALVAN)

There was a discussion, and it was noted, under Item #5, General Manager's Report (no action item) on the topic of the Verizon Wireless Update, Board will be more active in these negotiations with Verizon.

MR. J. KEPLINGER made a motion to approve Minutes of Regular Meeting on March 8, 2017, seconded by **MR. R. WELLS**.
MOTION CARRIED UNANIMOUSLY.

ITEM #5 GENERAL MANAGER'S REPORT

- **AT&T CONTRACT**

Mr. Galvan provided the Board with AT&T's current contract, discussion ensued, and the following points were made:

- Term ends May 1, 2021
- AT&T contract will be placed on the agenda (as an agenda item) or possibly a workshop item
- Contact other entities to inquire rates
- Page 5, the second paragraph of the contract was discussed

ITEM #6 DISTRICT ENGINEER'S REPORT

- **CAPITAL PROJECTS STATUS**

Mr. Ortiz reported on the following for Capital Projects Status of the invoices routed:

- Tax Bonds - Series 2012: - Water Distribution Pipelines, spent \$407,000; and Wastewater Effluent reuse system at Port Isabel Sewer Plant \$176,000
- Series 2016: Port Isabel Wastewater Treatment Plant & Outfall was discussed
- Water SDC: Water Plant 1 – Controls Restoration report for April 12th
- Sewer SDC: All the Contracts with Ferguson's for Clarifiers in various accounts was reviewed

- Water Infrastructure: Transfer Pump Station – MF Feeds Pumps Building \$24,000 is the enclosure to put around the pumps to protect it from the weather
- Sewer Infrastructure: Grit Removal Aeration has a balance of \$99,550, to fund the land clearing and maintenance equipment.

ITEM #7 DIRECTOR OF FINANCE REPORT

- **REVENUE VS. EXPENSES UPDATE**
- **LOAN INVESTING/\$4 M**
- **AUDIT FINANCIAL COMPLIANCE SEC RULE 15C2-12**

Mrs. Garcia reported on the following:

- Revenue vs. Expenses Update - Based on a budget of \$8,546,000, time frame completed so far is 41%. Revenues have achieved 39%, and Expenditures have reached 50%.
- Loan Investing/\$4M – Working on Investing 4 Million out of the Texas Water Development Board Loan. Received four quotes, and 3 Banks out the 4 had the highest rates. Rates ranged from 1.02% to 1.40%.
- Audit Financial Compliance Rule 152c2-12 – All bonds were disclosed to the US Securities and Exchange of Commission, information was provided and accepted. The agency approves that we are in compliance with the municipalities and securities invested by District.

ITEM #8 CONSIDER AND REJECT ALL BIDS FOR PORT ISABEL MONOFILL LAND CLEARING (BID # WW-17-03-01) (V. VALDEZ)

Mr. Valdez reported all bids were higher than anticipated and recommended to reject all bids and instead, work will be done in-house. Discussion ensued.

MR. J. KEPLINGER made a motion to reject all bids for the Port Isabel Monofill Land Clearing (Bid # WW-17-03-01, seconded by **MR. R. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #9 CONSIDER AND APPROVE CHANGE ORDER NO. 1 FOR CONSTRUCTION OF PORT ISABEL WWTP OUTFALL EXTENSION (C. ORTIZ)

Mr. Ortiz recommended for no action and will proceed inhouse.

The Chairman noted, no motion taken. **NO ACTION TAKEN.**

ITEM #10 CONSIDER AND AWARD BID PURCHASE OF MAINTENANCE EQUIPMENT FOR MONOFILL LAND CLEARING PROCESS AT PORT ISABEL WWTP (BID # WW-17-03-02) (V. VALDEZ)

There was a discussion, and it was agreed to award the recommended bid purchase of Maintenance Equipment for Monofill Land Clearing process at Port Isabel WWTP. The recommended bidder was Seiver Implement Company with the lowest bid total of \$55,883.00.

A motion was made by **MR. D. WELLS** to approve the low bid from Seiver Implement Company to purchase the Maintenance Equipment for Monofill Land Clearing process at Port Isabel WWTP (Bid # WW-17-03-02), seconded by **MR. J. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #11 CONSIDER AND APPROVE DISBURSEMENTS. (C. GALVAN)

There was a discussion on certain items on the disbursement list.

MR. R. WELLS made a motion to approve Disbursements as presented, seconded by **MR. J. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #16 ADJOURNMENT

The **CHAIRMAN** adjourned the meeting at **5:55 PM**.

SCOTT FRIEDMAN, CHAIRMAN

DOYLE WELLS, SECRETARY

MINUTES APPROVED THIS 12TH DAY OF APRIL 2017.