

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **8th day of OCTOBER 2014** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **VICE CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott Friedman – Chairman **ABSENT**
Whitey William J. Thomas – Vice Chairman
Robert Vela – Secretary
Jeff Keplinger – Director
Rudy H. Garcia – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Belen Peña – Interim Director of Finance - Staff Accountant

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **VICE CHAIRMAN** asked everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **VICE CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. **MR. GALVAN** announced **MR. MAGALLANES** will not be attending tonight's meeting.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR WORKSHOP MEETING OF SEPTEMBER 20, 2014;
EMERGENCY MEETING OF SEPTEMBER 23, 2014; AND REGULAR MEETING OF
SEPTEMBER 24, 2014.**

A motion was made by **MR. GARCIA** to approve Minutes for Workshop Meeting September 20, 2014; Emergency Meeting of September 23, 2014; and Regular Meeting of September 24, 2014 as submitted, seconded by **MR. KEPLINGER**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. KEPLINGER** to approve Disbursements as submitted, seconded by **MR. VELA**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #6 **GENERAL MANAGER'S REPORT**

- **TANK PRO RESPONSE LETTER**
- **SPI FLOODING**
- **RATE STUDY WORKSHOP**
- **PROJECTS UPDATE**
- **EVALUATION FORM**

MR. GALVAN reported on **TANK PRO** – letter from Tank Pro was reviewed and a reply letter was prepared and printed copies were given to the Board for review and discussion. **SPI FLOODING** – Printed copies of photos were reviewed and discussed. **RATE STUDY WORKSHOP** – Copies of Rate Study were given to the Board completed by Dan Jackson with Econmist.com. A Workshop is scheduled for October 22, 2014 @ 5 PM. **EVALUATION FORM** – The Board agreed to use the District's original Evaluation Form for General Managers evaluation.

ITEM #7 **DISTRICT ENGINEER'S REPORT**

- **SERIES 2012 BONDS PROJECT BALANCE UPDATE**
- **CONSTRUCTION PROGRESS**
 - **CUATES PUMP STATION**
 - **LIFT STATION NO. 19 REHABILITATION**
 - **WATER PLANT 2 EMERGENCY POWER ADDITION**
- **WASTEWATER COLLECTION SYSTEM HYDRAULIC MODEL**

MR. ORTIZ gave a brief update on the **CONSTRUCTION PROGRESS**- reported on Cuates Pump Station; Lift Station No. 19 Rehabilitation; Water Plant 2 Emergency Power Addition; and Waster Collection System Model.

ITEM #8 **DIRECTOR OF OPERATION'S REPORT**

- **MONTHLY REPORT- SEPTEMBER**

MR. VALDEZ gave **MONTHLY REPORT FOR SEPTEMBER** - Printed copies of before and after photos for Water Plant 1 ground storage and clarifier basin were reviewed and discussed.

MR. VALDEZ advised the Board a sample site tested Coliform positive and gave details to of testing procedures being incorrect due to test taking longer than 30 hours to be analyzed. Changed to a new Lab for future testing.

ITEM #9 **INTERIM FINANCE DIRECTOR'S REPORT**

- **AUDIT AND INVENTORY UPDATE**

Ms. Peña gave a brief **AUDIT AND INVENTORY UPDATE** – Met with Long Chilton Accountants; and preparing all the financial end of the year reports needed for the Audit. An Audit Committee meeting will be scheduled to review the District's Annual Financials.

ITEM #10 **ADJOURNMENT**

The **VICE CHAIRMAN** adjourned the meeting at **6:45 p.m.**; a motioned was made by **MR. GARCIA**, seconded by **MR. VELA**.

WHITEY THOMAS, VICE CHAIRMAN

ROBERT VELA, SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2014.